

## Project Application Form

Oklahoma Gas & Electric (OG&E AR) is proud to offer the Commercial Energy Efficiency Program (herein referred to as “program”) for the purposes of improving the energy efficiency of commercial customers located within its Arkansas service territory. OG&E AR has contracted with CLEAResult to implement the program.

\_\_\_\_\_, (herein referred to as “Customer”) recognizes that it is a willing participant of the program designed to help reduce energy bills for their facilities, reducing operating costs and improving the usability and comfort of their facilities. This *Project Application* reflects the binding commitment between your organization and the program and details the commitments of each party in order to improve energy efficiency in your facilities. *The execution of this agreement reserves incentive funds for the project detailed herein until end of program year. Projects must be completed and submitted no later than December 15<sup>th</sup> of the current program year.*

### TO PARTICIPATE IN THE PROGRAM, YOU UNDERSTAND AND AGREE TO THE FOLLOWING TERMS:

1. Only project sites served by OG&E AR are eligible for inclusion on this application.
2. Customer acknowledges that the appropriate Program Manual may be made available and that they will abide by the terms and processes set forth in the Program Manual.
3. Customer will identify a contact person to work with the program throughout the term of this agreement. He or she will work with the program to identify, assess, and implement cost-effective energy efficiency measures.
4. Customer will provide access to facilities for the purposes of pre-inspection and post-inspection for the purpose of energy savings verification.
  - a. For retrofit projects, a pre-installation inspection must pass before any installation work has begun.
  - b. For new construction projects, Customers must submit construction drawings or similar (in electronic, PDF file format) to CLEAResult for review.
5. The program will reserve incentive funds for eligible energy-saving projects and will pay the Customer monetary incentives based on projects completed within the program year. Approval of *Project Application* forms and resulting reservations of incentive funds are solely within the discretion of the program. Incentive funds estimated in this form are not officially reserved until the program has approved them and notified Customer. Funds are reserved for 90 calendar days. After 90 calendar days, the funds reserved for this project may be redistributed to other projects. A request to waive the 90 calendar day requirement must be submitted in writing to CLEAResult. OG&E AR may review waiver requests and grant a waiver based on extenuating circumstances.
6. Customer will make its best effort to complete and submit relevant *Project Application* forms, including necessary supporting documentation, in a timely manner. The project application process is required in order to reserve financial incentives for a project.
7. Customer will allow the program to use Customer’s name to promote enrollment to entities, including the general public, potential program participants, utilities, as well as federal, state, or local entities.
8. Customer acknowledges that, as part of its participation in the program, it will maintain eligibility to receive program services and incentives from the date of this *Participation Agreement* until December 15<sup>th</sup> of the current program year.
9. Customer agrees to submit to CLEAResult a copy of the original invoice for equipment cost, labor, and other costs associated with the project.
10. If Customer uses internal labor and is therefore not invoiced for labor, Customer will submit to CLEAResult a copy of the equipment invoice and an estimate of internal labor hours spent.

11. The incentive funds offered under the program are limited to a program budget. If the program's budget is fully reserved, *Project Application* forms will be placed on a waitlist. When/if additional budget becomes available, waitlisted forms will be reviewed based on the date of receipt by CLEAResult.
12. The program is not under any obligation to provide Customer with more incentives than the amount reserved by the *Project Application* form for any project, even if Customer achieves greater energy savings by the project than what were estimated. However, if budget is available when a project achieves greater energy savings than estimated, the program has the option to pay Customer more than the amount reserved, up to the incentive calculated by the achieved energy savings.

## ACCEPTANCE OF AGREEMENT

By signing below, your organization accepts this agreement with the Commercial & Industrial Program sponsored by OG&E AR. This agreement should be signed by your organization's owner, facilities manager, energy director, or other representative authorized to enter into said agreement.

Customer Signature: \_\_\_\_\_

Customer Printed Name: \_\_\_\_\_

Title \_\_\_\_\_ Date: \_\_\_\_\_

**Section 1: General Information**

Customer Information				
Application Date:		OG&E AR Account #:		
Company/Customer Name:				
Contact First Name:		Last Name:		
City:		State:		Zip:
Primary Phone:		Secondary Phone:		
E-mail Address:				
Project Site Address:				
City:		State:		Zip:
Project Information				
Project Name:				
Project Type:	<input type="checkbox"/> New Construction <input type="checkbox"/> Retrofit			
Facility Type:	<input type="checkbox"/> Manufacturing <input type="checkbox"/> Warehouse <input type="checkbox"/> School <input type="checkbox"/> Government <input type="checkbox"/> Other _____			
Total Weekly Hours of Facility Operation:				
Please select project type. Check all that apply.				
<input type="checkbox"/> Air Compressor <input type="checkbox"/> Chiller <input type="checkbox"/> Pump <input type="checkbox"/> Fan <input type="checkbox"/> HVAC <input type="checkbox"/> Lighting <input type="checkbox"/> Motors <input type="checkbox"/> Refrigeration <input type="checkbox"/> Controls <input type="checkbox"/> Other: _____				
Briefly describe the project and quantity of proposed installations:				
What are the estimated installation starting and completion dates:				
Start Date:		Completion Date:		
Has an energy savings analysis been conducted on the project? If yes, please complete the following:				
kWh Savings:		kW Savings:		

**Installation Information**

Is the installation being conducted by in-house staff or by a Contractor?

Internal Staff       Contractor       Not Sure

If a Contractor is used, provide the following information:

Company Name:			
Contact First Name:		Last Name:	
Mailing Address:			
City:		State:	Zip:
Primary Phone:		Secondary Phone:	
E-mail Address:			

**Incentive Payment Acknowledgement**

Customer certifies and acknowledges that the following will be the payee for the incentive of these energy-efficient measures, upon completion of the project:

- Customer
- Contractor

Project Payee Tax ID #:		Tax Exempt?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project Payee Name:			
Mailing Address:			
City:		State:	Zip:

**For Official Use**

*This section to be completed by CLEAResult representative.*

Customer Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

CLEAResult Representative Name: \_\_\_\_\_

### Incentive and Savings Information\*

Measure Description	Estimated Savings		Incentive Rate \$/kWh	Estimated Incentive
	kW	kWh		
<b>Estimated Totals</b>				

\*The amount listed as the Total Estimated Incentive is based on estimated kWh savings. The actual incentive amount will be based on verified kWh savings.

## Project Completion Process

### 1. Pre-installation Inspection

A CLEAResult representative conducts a pre-inspection to verify existing conditions and equipment.

### 2. Project Application

The Customer submits a *Project Application* that outlines the final project specifications, estimated savings, and incentive reservation amount. A CLEAResult representative verifies the final project is eligible for incentives and determines the EM&V requirements.

### 3. Installation

The Customer selects a contractor and installs the eligible measures.

### 4. Post-installation Inspection

A CLEAResult representative conducts the necessary post-inspections to verify the upgrades.

### 5. Measurement & Verification (M&V)

A CLEAResult representative oversees/conducts any necessary EM&V. If using the Deemed Savings method, the representative will calculate the final savings based on the post-installation inspection.

### 6. Project Close Out

A CLEAResult representative submits the final project documentation to OG&E AR for initiation of the incentive payment process. Customer receives incentive payment within 2-4 weeks.

**Note:** A CLEAResult representative is available to complete a no-cost Walk-through Assessment to aid the Customer in identifying viable energy saving projects.

Please send the completed application and a completed IRS W-9 Form to:

CLEAResult

3600 Old Greenwood Road

Suite 1

Fort Smith, AR 72903

Contact: Jason Bland

Phone: 479.689.6086

Email: [jason.bland@clearesult.com](mailto:jason.bland@clearesult.com)