COLLEGE MATCHING GIFTS PROGRAM GUIDELINES



ELIGIBLE DONORS

- Full-time members of OGE Energy Corp. and subsidiaries,
- Retired members,
- Directors and Directors Emeriti, or
- Spouses, widows or widowers of the above

ELIGIBLE RECIPIENTS

Educational institutions that meet the following criteria are considered eligible:

- Located in the United States
- A four-year college or university, a graduate school, or a junior college offering at least a two-year program of college-level studies
- Are listed as an accredited school in the Department of Education's <u>Database</u> of Accredited Postsecondary Institutions and Programs (DAPIP).

ELIGIBLE CONTRIBUTIONS

The OGE Energy Corp. Foundation will match contributions dollar-for-dollar, made by eligible donors using their personal funds in the form of cash, check, or credit card within the following limits:

Minimum Gift: \$10

Maximum Gift: \$2,500 per eligible donor, per

calendar year

- The value of securities will be determined by the Foundation at the last sale or published bid price on or before the date of the gift.
- Eligible donors may give multiple gifts to any number of eligible schools subject to the minimum and maximum amounts.
- Each matching gift by the Foundation, will be for the same purpose as that of the donor's gift. If no purpose is specified by the donor, then the matching gift made by the Foundation shall be unrestricted.
- Gifts must be made to an eligible school or to an alumni organization or other tax exempt fund which is for the sole purpose of using all funds it receives for the benefit of that school.

CONTRIBUTIONS NOT MATCHED

- Alumni or class dues or dues for similar groups,
- Bequests; life income trust arrangements; any gift that restricts the immediate use of funds by the U.S. nonprofit,
- Contributions that results in a direct benefit or privilege to the donor, the donor's family or anyone designated by the donor,
- Donations to athletic funds, athletic foundations, athletic facilities, athletic scholarships, or athletic events,
- Contributions which directly or indirectly results in a preference or eligibility for seats at any athletic contests of the school,
- Gifts for building construction or maintenance,
- Gifts of real estate or personal property,
- Gifts or payments for primarily political or religious purposes,
- Gifts to religious organizations (including outreach and secular programs),
- Membership dues for which benefits are received,
- Publication subscription charges,
- Repayment of loans,
- Tuition payments, contributions made in lieu of tuition or fees, tickets, dues, meals, parking or other benefit,
- Contributions made from money given to the donor by a third party with the understanding that the donor would make a contribution to a specific institution or cumulative gifts from several individuals reported as one contribution, or
- Gifts in which the recipient organization does not have immediate use of those funds from the donor.

GIFT LIMITATIONS

- Gifts will be matched up to \$2,500 per eligible donor per calendar year.
- Gifts must be submitted within one year of the date of payment. Gifts submitted after that time will not be eligible. All gifts must be verified by the recipient institutions in order to be matched.

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PROGRAM INSTRUCTIONS

Donors:

- Eligible Donors complete Part 1 of the form.
- Mail the entire form (i.e., pages 1-2), along with your eligible Gift - directly to the Eligible School.

Recipients:

- An Authorized Officer of the Eligible School will ensure Part 1 is completed by the donor and complete Part II verifying the donation.
- The Authorized Officer of the school will submit a request for matching contributions via the OGE Foundation application system. (You will be required to upload the entire form and proof of the Gift payment (i.e., copy of check, confirmation of card/online payment, or card transaction details).
- The Secretary of the OGE Foundation will verify the eligibility of the donor and school based on program guidelines. Eligible gifts are processed and paid directly to institutions based on the following schedule:

Forms Received: Matches Paid by (approx.):

February 1 – May 31 August 31

June 1 – September 30 November 30

October 1 – January 31 April 30

 Forms received without correct proof of payment will not be processed.

ADMINISTRATIVE CONDITIONS

- The OGE Foundation, reserves the right to restrict the total of gifts matched in any one year to the sum authorized by the Foundation, and suspend, change, revoke, or terminate the program, at any time, without prior notice to any person, donor, or school.
- No obligation to any recipient organization is imposed upon or accepted by the OGE Energy Corp. by reason of the College Matching Gifts program.

CONTACT INFORMATION

For more information, please contact the Foundation at (405) 553-3493 or via e-mail at ogeecfd@oge.com.

OGE ENERGY CORP. FOUNDATION, INC.