# **Customer Information**

## **Relocation Requests from City/County**

#### **Initial Information Requirements**

- CAD file or DWG file of the engineering plans, including all road and bridge designs.
  - Note: Engineering plans must be at least 90% complete to initiate project.
- Suggested corridor for relocation.
- Customer anticipated construction start date.

#### **Pre-Construction Requirements**

- Customer is responsible for the coordinating the relocation of all other private and public utilities/ facilities.
- Customer is responsible for obtaining Right-of-Way.
- Customer is responsible for clearing Right-of-Way of all obstructions except vegetation.

### **Additional Requirements**

- Customer is responsible for providing utility easement or adequate Right-of-Way.
  - **Note:** A minimum of 12ft. of clearance is required from the center line of the pole to the edge of Right-of-Way.
- A minimum of 90 days is required for the OG&E design process.
- 120 days is required after work order/notice to proceed is received for the construction phase.
  - Note: Timeframes are based on current scheduling constraints, work load, and weather.
- All facilities will be rebuilt using the same size and type infrastructure. Any requested upgrades will be the financial responsibility of the customer.

All utility relocation activities are organized by Sr. Land Management Coordinators and Project Management. Please contact Rae Anne Lawrence for inquires and project initiation.

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